

DD/S 71-2150

28 MAY 1971

MEMORANDUM FOR: Director of Communications
Director of Finance
Director of Logistics
Director of Medical Services
Director of Personnel
Director of Security
Director of Training

(Scotty, Les, Jack, John, Harry, Oz, Hugh)

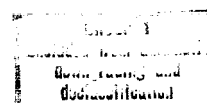
My suggestion that I extend my informal meetings with Support Careerists to mixed groups of members of your respective Services drew responses of yes, no, and maybe. You all did agree that improved communication is desirable and to the extent that such is not already the practice, similar sessions should be held by each of you within your Services. Please do so. Come December we can jointly review reactions and results.

(Signed) John W. Coffey

John W. Coffey

Draft by DDS/CMO:HGM
ADD/S:RSW/ms (27 May 71)
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18 MAY 1971

NOTE FOR: Mr. Wattles

SUBJECT : Support Directorate Informal Meetings

1. On 13 April 1971, Mr. Coffey mentioned, at his weekly Staff Meeting, the benefit that he had gained from meeting with members of the Support Career Service in an informal environment. He asked the component Office Heads their reaction of a similar meeting with attendance being made up of personnel from the various Support Career Services.

2. The Office of Medical Services, Office of Communications, and Office of Finance concurred entirely in this idea. The Office of Logistics had a few reservations but did think it might be worthwhile. The Office of Personnel, Office of Training and Office of Security felt that it would not be a productive exercise.

3. Rather than try to summarize each Office Head's position, I am attaching their comments in order that you might read them in their entirety in order to get the flavor of their reactions. It may be worthwhile to have a couple of sessions on a trial basis. Then if Mr. Coffey feels the discussions are nonproductive they can be put aside and reconsidered at a later time or under different conditions. It would seem to me to be a plus on Mr. Coffey's side to do this as the word will pass along and I believe will be favorably received even if only a "few are chosen."



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